



## **Van Meter Community Market 2024**

**2 Day event – December 6th & 7th**

**This event is specifically seeking  
Local Homemade and Hand-Crafted items.  
Direct Sale Vendors are welcome with only one from each  
Company. First come basis.**

**Location:** Veterans Reception Center: 910 Main Street, Van Meter

**When:** Day #1- Friday, December 6th: 5-8pm  
Held during the City of Van Meter's Sips and Snacks!

Day #2- Saturday, December 7th: 9am-1pm

**Set up Time:** December 6th set up starting at 3 pm

December 7th facility open at 7:30 am

**Cost:** December 6<sup>th</sup> & 7<sup>th</sup> \$40.00 per 8 ft by 6 ft spot

# Important information

- Please note- you are not required to be a vendor for both days. Please register accordingly.
- If you participate in both days, your vendor space may remain set up overnight.
- **Every Vendor must bring their own table and chair.**
- Each space will be an 8 Ft long, by 6 Ft deep space that includes your walk area to get around your table. If you will be sitting behind your table, you will want a table less than 8 ft long. This makes it possible for you to get out from behind your table, without interfering with your neighbors vendor space.
- Direct sales vendors may call to register:  
Raeann Thomas @ VRC: 515-996-9166 or [vrciowa@gmail.com](mailto:vrciowa@gmail.com)
- You must provide your sales tax ID # at the time of registration.
- If you are making baked goods, you must follow all labeling requirements found:  
<https://dia.iowa.gov/sites/default/files/document/DIA-Fact-Sheet-Cottage-Foods-Farmers-Markets-2023-05.pdf>

**All applications with payment and sales tax ID number must be received by 5 pm on Friday November 15<sup>th</sup>. Send to**  
**Raeann Thomas**  
**Veteran's Reception Center**  
**910 Main St.**  
**Van Meter, Iowa 50261**

# Van Meter Community Market 2024 Application

Name:

Product to sell:

Email:

Phone number:

Direct sales Vendor?

Yes

No

Sales Tax ID # (Required)

How Many spaces?

*Each space will be an 8 Ft long, by 6 Ft deep  
including your walk area to get around your table*

Cost is \$40 per booth (one cost 1 or 2 days, \$40)

Friday, December 6th

Yes

No

Saturday, December 7th

Yes

No

Electrical outlets?

Yes

No

Total \$ \_\_\_\_\_

**Please make all checks payable to the American Legion Post 403.**

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**Send to: Raeann Thomas  
Veteran's Reception Center  
910 Main St.  
Van Meter, Iowa 50261**